

# ONLINE DIGITAL RESOURCES

Here is a list of digital tools and resources available through Hwb:

# Hwb

®

## Learning and teaching for Wales

The Curriculum for Wales and free educational tools and materials.



On the Hwb platform, our pupils have access to the J2E tools (e.g. to create digital art, make animations, data handling e.t.c.), Google for Education and Office 365 (Word, Powerpoint, Excel e.t.c.) You can also download Office 365 to your computer / laptop for free.

Click on the picture on the left hand side to see how to do this.



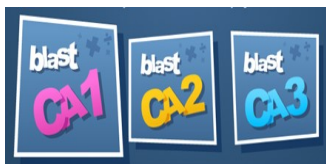
The Encyclopedia Britannica is also available to pupils through Hwb. You can research specific topics or search for pictures using 'Image Quest' or 'People's Collection Wales'. Click on the logo on the left to see a video which shows how to use the Encyclopedia on Hwb.



You can access a Welsh newspaper on Hwb which has been created for pupils between 7–11 years old called 'Y Cliciadur'. It is published once every half term by Cynnal and you can also access previous copies of the newspaper. Click on the picture of 'Y Cliciadur' to see an example of the newspaper.

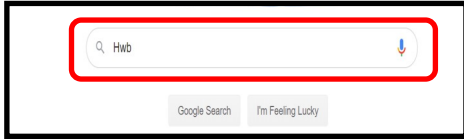


There are games to practice multiplication facts (TTBlast) and Welsh and English spelling skills (Spell Blast) available through Hwb. Also there are games to practice mental maths for pupils of different ages. Click on the pictures on the left to see a video showing where you can find these resources within Hwb.

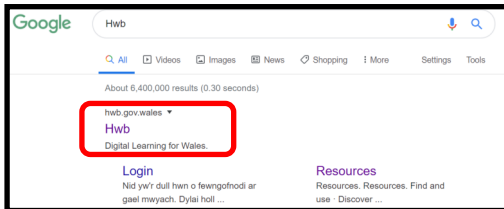


Also it is possible to download 'Minecraft Education Edition' to your own computer / laptop for free using your Hwb username and password. Click on the 'Minecraft Education' logo to see a video which shows you how to do this.

# HOW TO ACCESS Hwb® ?



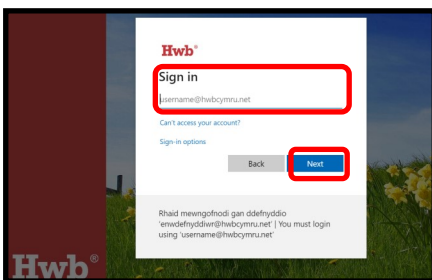
1 Firstly open a search Engine and type 'Hwb' into the search area.



2 Then choose the link 'Hwb Digital Learning For Wales' from the search choices.

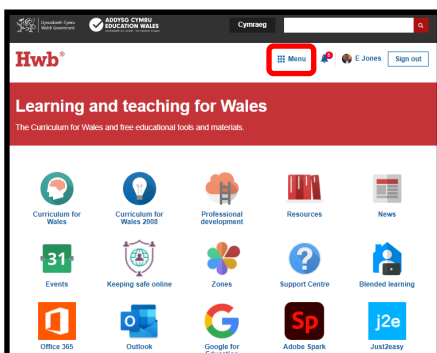


3 You can access some of the resources in Hwb without logging in to the site. However, in order to get access to all the tools and resources on Hwb (e.g. Office 365, Just2Easy etc.). You will need to log in using an username and password by clicking on 'Log in'. Every pupil should have their own personal Hwb username and password from their school.



4 Next enter your username in the correct place and then click 'Next'. The username should end with @hwbcyfru.net.

Finally enter your password and click 'Sign in'.



5 Then click on  to see all the tools and resources that are available for you on Hwb.

# USING TEAMS IN



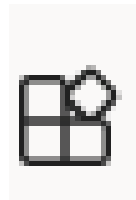
Office 365



After you have logged in to Hwb you will have access to Office 365 from the main menu.



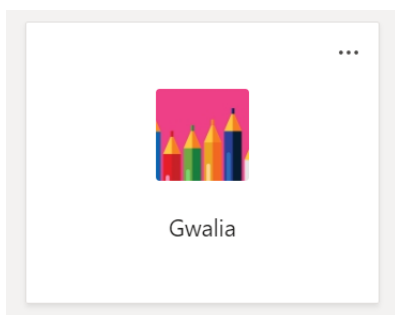
There are a number of programs in Office 365 like Teams, Word, Excel, Powerpoint, Sway and many more.



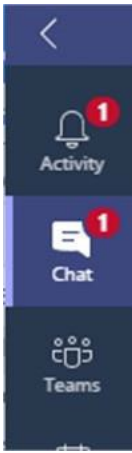
You can add more apps to the bar by clicking on the 'All Apps' option.

If your child has been included in a digital class in Teams the teachers can share activities, links and messages with the class.

1 Click on Teams in Office 365.

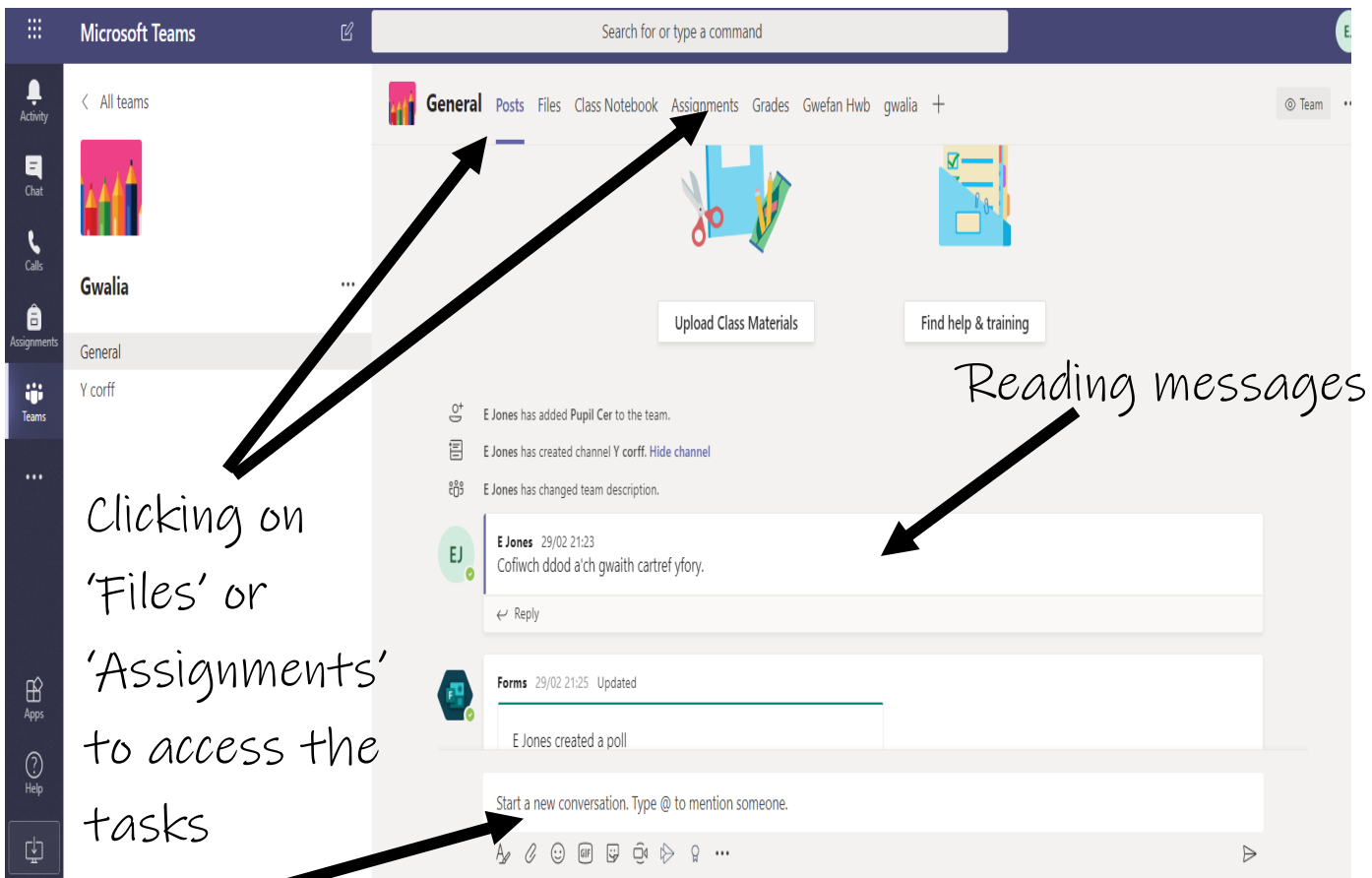


2 Click on your class Team.



3 If something has been updated within the Team page you will see a small red notification in 'Activity'.

4 To access the pupil's tasks or if you need to contact the teacher :



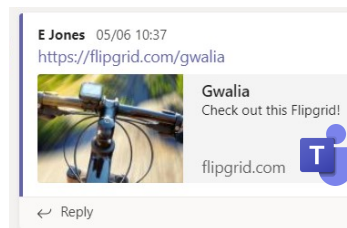
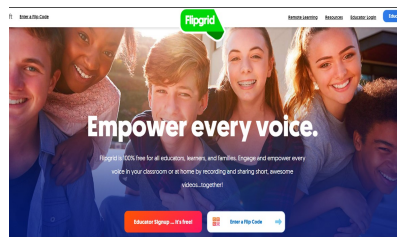
Sending messages

Click on [this link](#) to watch a series of videos showing how to use different features in Teams.

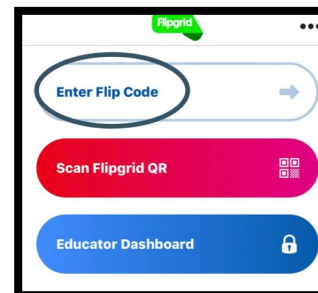
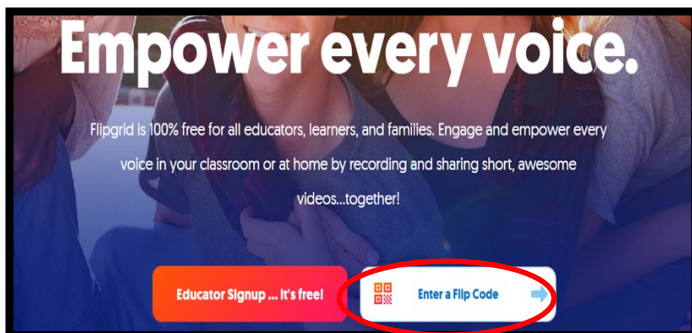
Flipgrid is an online tool that allows teachers to see and hear from every pupil by posting questions to multimedia discussion boards, called groups. Learners verbally complete the assignment by creating a short video response.

Where can you get access to Flipgrid?

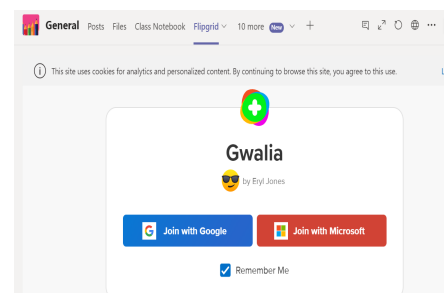
There are many different ways of accessing Flipgrid. Flipgrid can be accessed within Hwb, by searching for *Flipgrid.com* on the internet, through Teams (only if the school has set up access to Flipgrid through Teams) or you can download the app for your tablet or phone. The only things that you need are **an internet connection, camera and microphone.**



If your child uses Flipgrid through Hwb, Flipgrid.com or on a tablet or mobile phone then they will need to use a 'Flip code' to get access to the task. A 'Flip code' is a unique code to access the tasks for a specific class.



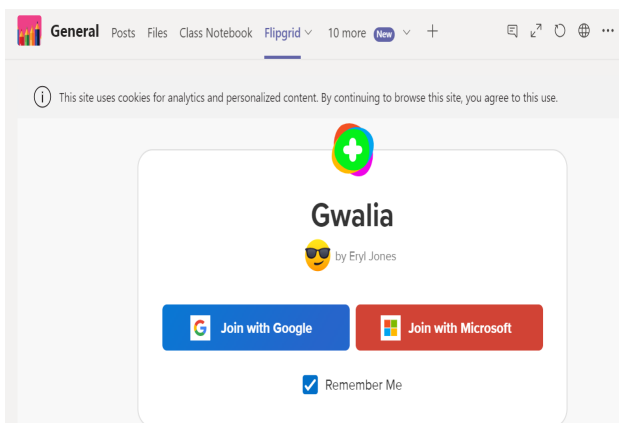
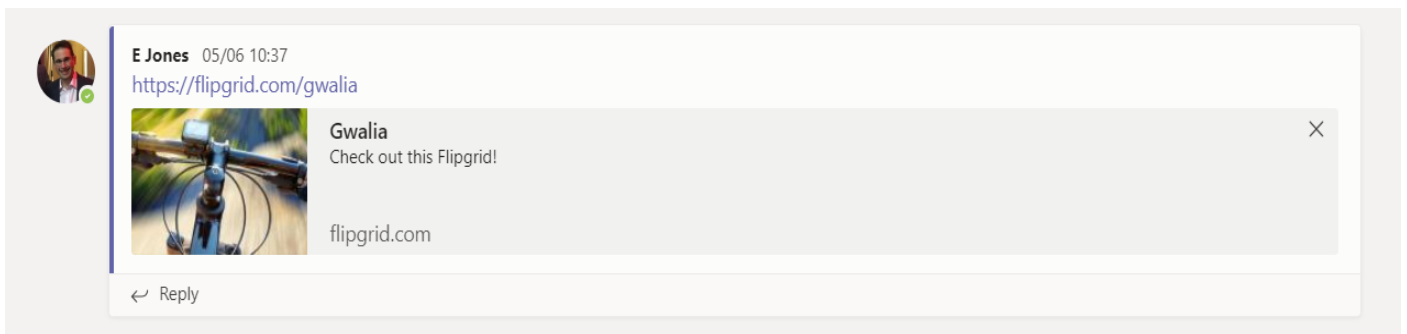
After entering the 'Flip Code' they need to click on 'Log in with Microsoft' and note their Hwb username and password.





If your child uses Microsoft Teams to access Flipgrid then it will depend how the class teacher has set up access to the task within the Team.

One way pupils could access the Flipgrid task would be through the 'Posts' section within Teams. If they click on the hyperlink and choose 'Log in with Microsoft' and then enter their Hwb user name and password.



Maybe the class teacher will have created a Flipgrid 'tab' within the Teams' channel to allow access to the task. Again they will need to choose 'Log in with Microsoft' and then enter their Hwb user name and password.

## RECORDING A RESPONSE



Record a Response

After seeing the task (or topic as it is known), a response can be recorded by pressing on the large red button. By pressing this button the recording window will appear.

# THE RECORDING WINDOW

Recording time 1:00

See the topic Cymru am Byth!(cyfwyno gwybodaeth)

The picture from your web cam will appear here.

On screen drawing tools.

Effects

Filters Text Ink Board Stickers Photo Frames

Flip Options

Include text

Include 'filters' (a variety of filter colours over the recording window)

Change which camera is recording

Video / Audio options

Recording button

Include boards to write on the screen (you can vary the size of the board and the camera screen)

Include stickers

'Sticky notes' to include notes on the the recording

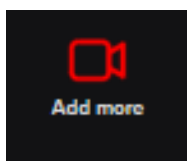
Include a variety of frames around the recording window

Include pictures (png or jpeg) you have already saved on to the screen

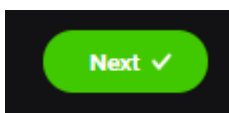
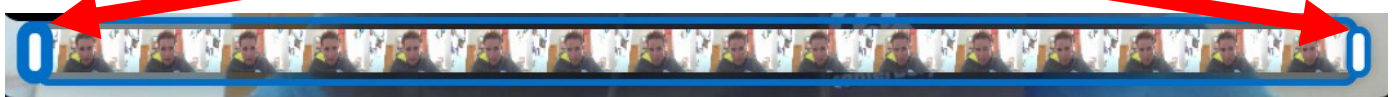
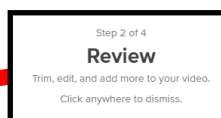
Options

Upload clip Mic only Mirror video Mute Record screen

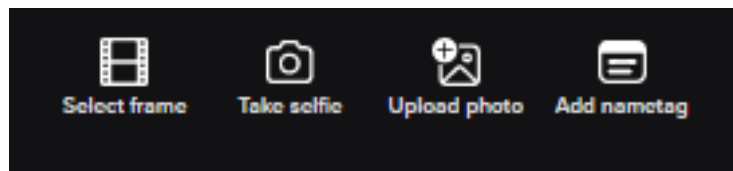
After recording the video you can press 'Next' (or 'Redo' if you want to re-record the video).



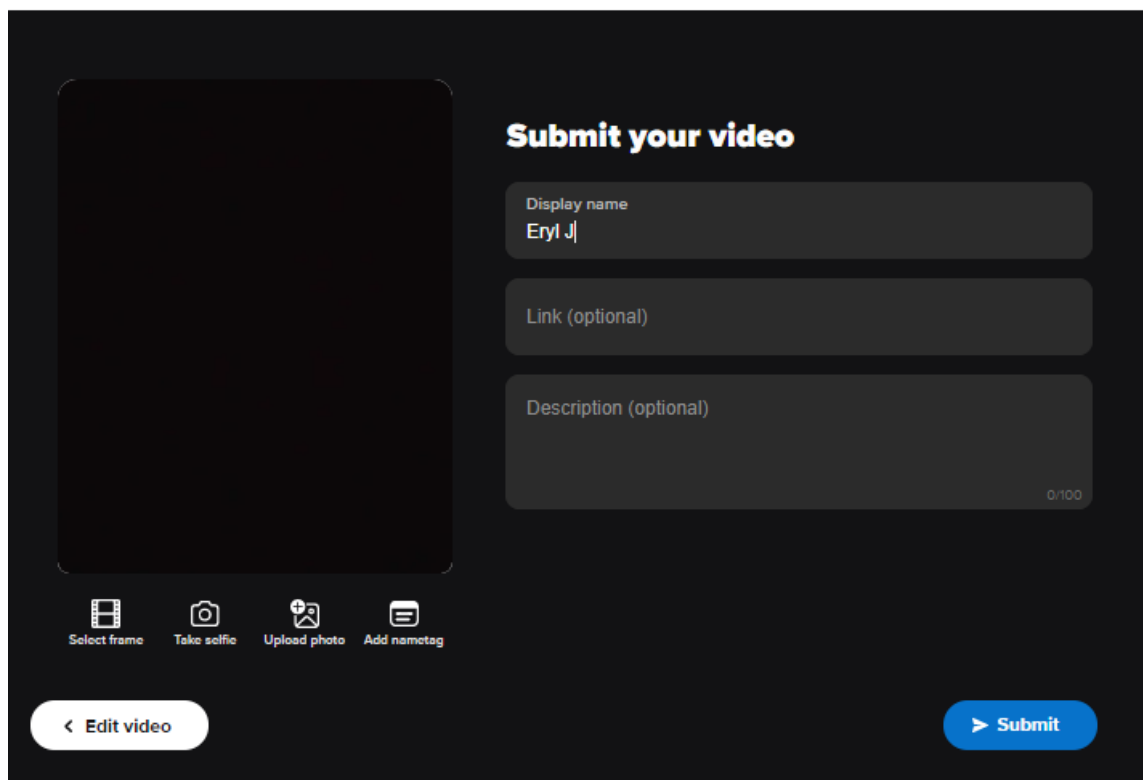
They can also add more content to the video by clicking 'Add More' or edit their video by dragging the blue handles on the side of the video timeline to the correct place.

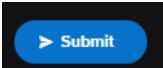


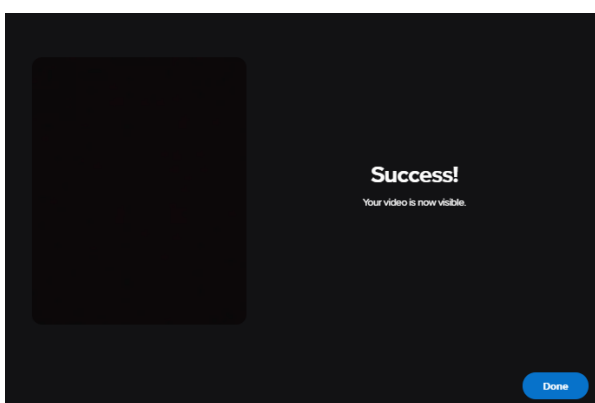
If they have finished editing their video they will need to select 'Next'.



You will need to add a Picture which will appear with your video . You can take a Picture with your camera (Take selfie), include a phrame from the video (Select frame) , upload a Picture from the computer (Upload photo) or include a 'nametag' (title/your name).



You can also change the name that appears with the video (Display name) and also include a link and a description if you like. Then press  .



Finally press 'Done'.



# USING

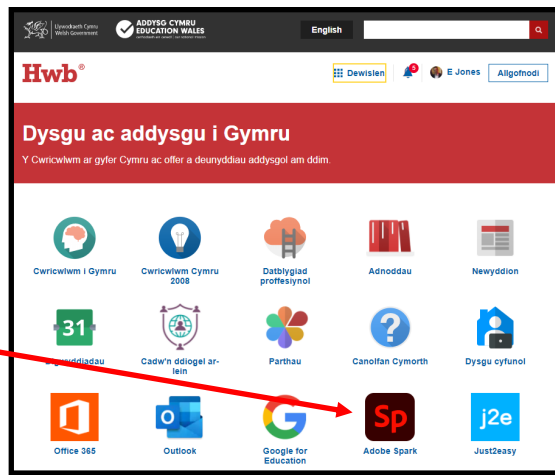


Adobe Spark

Adobe Spark is a Hwb tool which makes it easy for pupils to turn their ideas into beautiful graphics, web stories and video presentations.

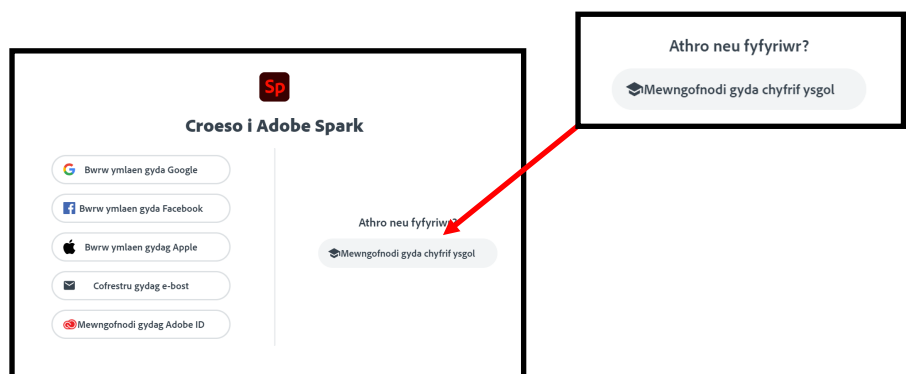
Where can you access Adobe Spark?

You can access Adobe Spark by logging in to their Hwb account and then clicking on the Adobe Spark link on the landing page.



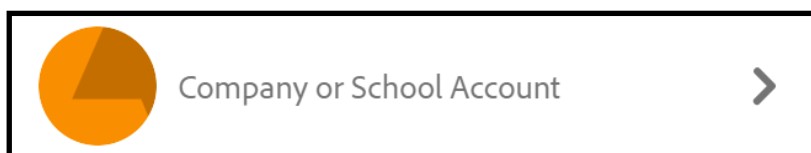
You can also access Adobe Spark by going to <https://spark.adobe.com/sp>

1. Firstly 'Log in with your School account'.



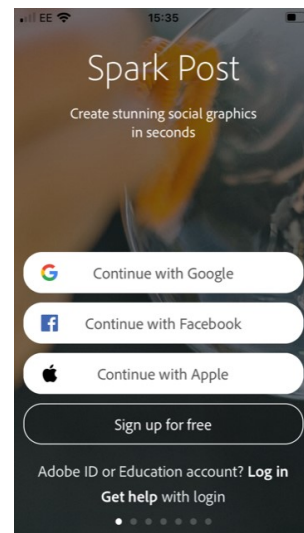
2. Enter your Hwb user name and click on 'Continue'.

3. Then choose 'Company or School account'.



You can also access Adobe Spark Post on your iPad or iPhone:

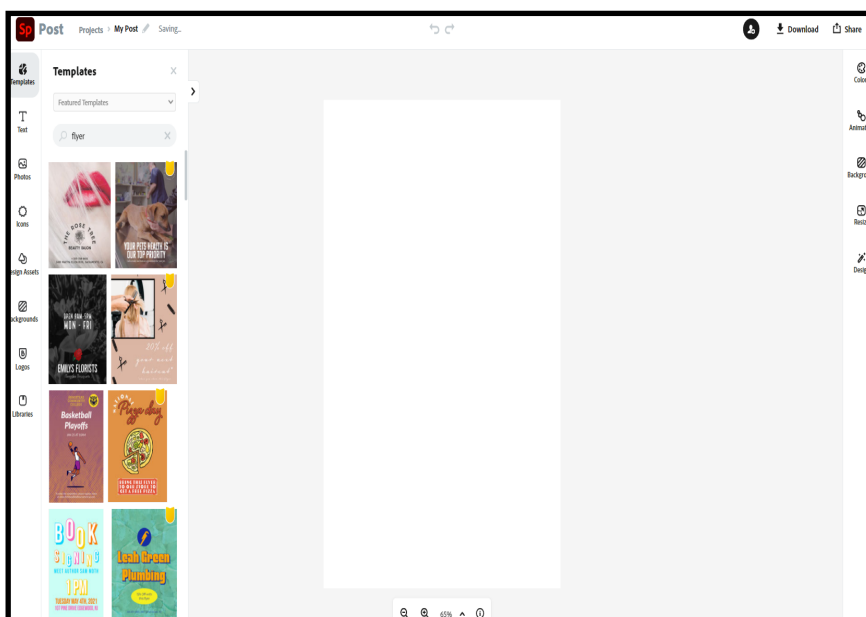
1. You will firstly need to download the Spark Post, Spark Page a Spark Video apps or the iPad / iPhone from the 'App Store' (as individual apps).
2. You can log in to the apps by clicking on 'Continue with Google' and then note your Hwb user name and password.



There are 3 different tools available through Adobe Spark which are Spark Post, Spark Page and Spark Video.

# ADOBE SPARK POST

Spark Post allows pupils to turn text and pictures into attention grabbing graphics such as posters, cover pages, revision cards and certificates.

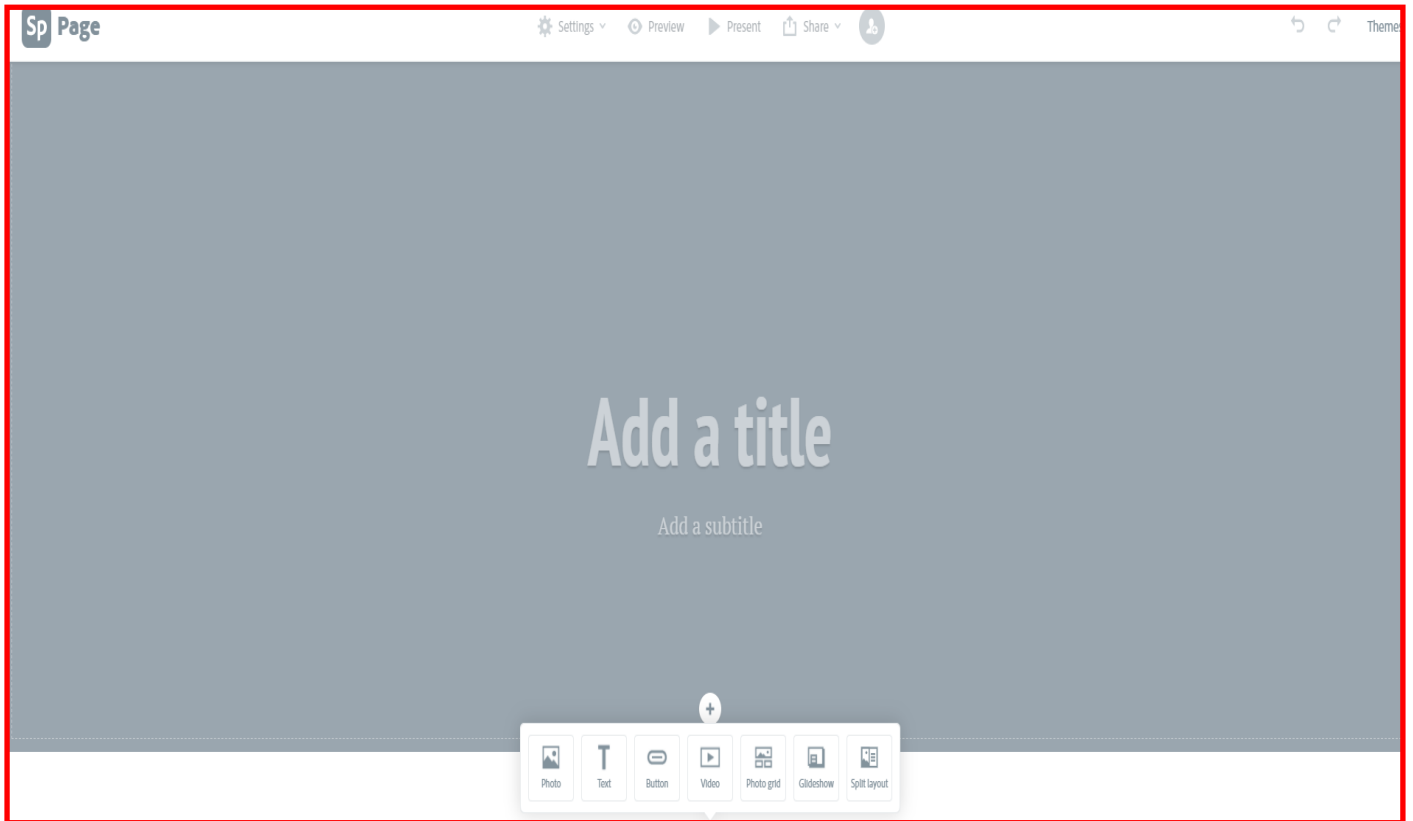


1. To create a Spark Post click on the blue circle with a white '+' and then choose 'Flyer' or choose one of the ready made templates in Spark Post or choose 'custom size graphic' and then choose a size for the graphic you want to create.
2. In the canvas you have created, use the '+' to add content (pictures, text and icons). Click on [this link](#) to see a video showing how to use the main features of Adobe Spark Post.



# ADOBE SPARK PAGE

Spark Page allows you to add text, pictures, hyperlinks and videos to create a web page. You can create reports, learning logs, a trip diary etc. using Adobe Spark Page.

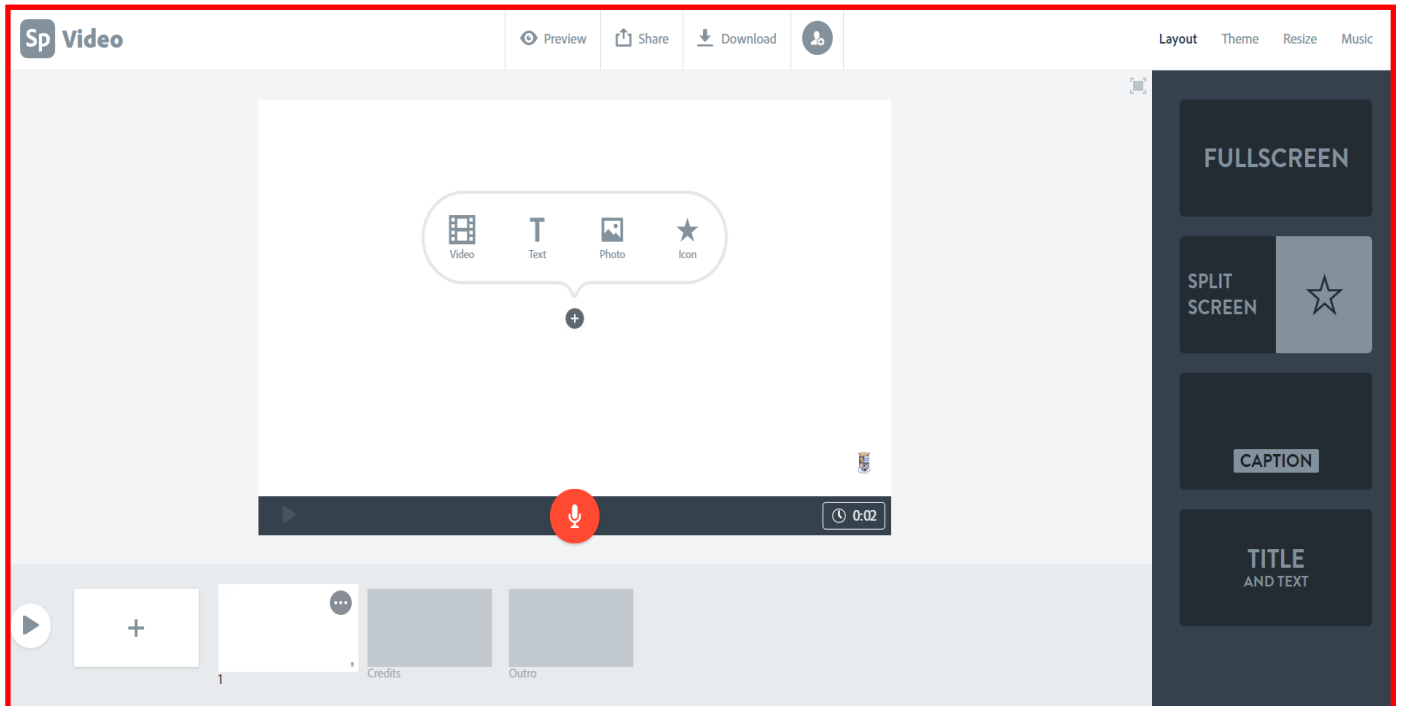


1. To create a Spark Page click on the blue circle with a white '+' and choose 'Web Page'.
2. Firstly add a title at the top of the page and also add a picture—this will be the banner at the top of your web page.
3. Then scroll down the page and the '+' button will appear. By pressing this button you will be able to add pictures, text, videos and buttons (which work as hyperlinks to other web pages).
4. You can change how the page looks by choosing a different 'Theme'. Click on [this link](#) to see a series of videos showing how to use the main features of Adobe Spark Page.



# ADOBE SPARK VIDEO

Spark Video allows pupils to combine video clips, pictures, icons and record audio to create interesting presentations. Pupils can create presentations about their interests, record a recitation of a poem etc.



1. To create a Spark Video click on the blue circle with a white '+' and choose 'Video'.
2. Firstly give the video a name and choose 'Start from Scratch'.
3. Then you can add slides and include video, audio, text and pictures to them. Click on [this link](#) to see a series of videos showing how to use the main features of Adobe Spark Video.